



S.C. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Fire and Life Safety
Office of State Fire Marshal
141 Monticello Trail Columbia, SC 29203
Foster Home Fire Drill Report

1. Residents Address: _____

2. Person conducting drill: _____
3. Date of drill: _____ Time: _____
4. Weather Condition: Sunny Cloudy Raining
 Windy Calm _____ Temperature
5. Fire Department notified: Yes No
 If so, how? Telephone Fire Alarm System
6. Number of occupants evacuated: _____
7. Everyone gathered at designated meeting place: Yes No
8. Total time to evacuate: _____
9. Remarks: _____

A record of all fire exit drills shall be kept on the premises. The following minimum information is required per the South Carolina Rules and Regulations:

- Date and Time of drill.
- Number of occupants evacuated.
- Description of drill
- Time required for evacuation.
- Problems encountered.

* Copies of fire drill records shall be kept on file for 3 years